

ADMINISTRATIVE TEAM REPORT

Included in the responsibilities assigned to the Administrative Team are the development, recommendation, and overseeing the annual Association budget. This period of economic stress as well as policy revisions by both IBSA and NAMB has required some very difficult decisions by the team. The Administrative Team is confident that the necessary revisions in the 2012 budget, although limiting the scope of the Association program more than we desire, will allow the Association to provide a quality program in the projects undertaken.

To oversee the recommend Associational personnel is also the responsibility of this team. The loyalty and work ethic of the employees of the Association is of the highest quality. The secretary was involved in the revisions of hours prior to the budgetary decisions made. The DOM assumed the responsibility for the insurance coverage and lost due to the policy revisions of NAMB, that the Administrative Team had agreed to cover. The result is a 5% decrease in the salary package of the DOM.

Working with employees of this quality makes the Team's job much easier.

The Administrative Team held the following meetings during the 2011 calendar year.

April 18	Met with Dr. Jerry Day concerning IBSA subsidy as well as the evaluation of Association personnel.
Sept. 8	Budget development, Association officer and team recommendations and determination of 2012 annual meeting date and location.
Sept. 22	Audit of Association books

James Hauter
Administrative Team Leader